

Kellyville Public Library

Computer and Internet Usage Policy

Introduction:

We are pleased to offer patrons of the Kellyville Public Library access to the computer and internet. This access will enable citizens to explore thousands of libraries, databases, and bulletin boards. The internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. In response to advances in technology and the changing needs of the community, the library attempts to develop collections, resources, and services that meet the informational and educational needs of the Kellyville community.

Policy:

The internet is an unregulated medium. As such, while it offers success to a wealth of material this is personally, professionally, and culturally enriching to individuals of all ages, it also enables access to some material that may be offensive, incorrect, false, disturbing, and/or illegal. Adults are accountable for the material they choose to display in a public setting.

The Kellyville Public Library does not monitor and has no control over the information accessed through the internet and cannot be held responsible for its content. The internet is a global entity and library patrons use it at their own risk.

The Kellyville Public Library assumes no responsibility for the use of the internet by children. It is not possible for library staff to control specific information children may locate. While the library does have filtering in place according to the Federal Children's Internet Protection Act (CIPA) and Library Services and Technology Act (LSTA), filtering does not catch everything. It is the responsibility of the parent or guardian for setting standards that their children should follow when using media and information sources.

Library staff is available to introduce internet access and provide initial instruction on its use. However, staff may not be familiar with every application you might wish to use. Because of the many internet applications available, the Kellyville Public Library cannot provide complete technical support. The Kellyville Public Library does reserve the right to monitor all internet activity by a user.

Terms and Conditions for acceptable use:

The Kellyville Public Library observes "no tolerance" in regards to policy. Violation of any part of the policy will result in cancellation of computer and internet privileges if the user does not observe legal and ethical guidelines set forth.

The user must have a Kellyville Public Library card. If the parent does not wish for their child to have access to the computers and the internet they need to let staff know at the time of signing up for the card. Otherwise signing up for library services it is implied that all library services are available.

Printing may be done at the charge of 25 cents a page.

No documents may be saved to the hard drive.

Use of the computers will be first come, first serve. If there are patrons waiting, computer use will be limited to 1 hour. There will be a time limit of two hours per adult or child per day.

Individual users must assume responsibility for their own use of the internet and computers through the library's connection.

Parent or legal guardian of minor children must assume responsibility for their children's use of the internet and computer through the library's connection.

Children 10 years or younger must be under the direct supervision of a responsible adult. This does not include library staff.

Forms for library cards must be signed in the presence of the librarian. Forms will not be sent home for signatures. Parent or legal guardian must sign forms for minor children only.

All computer time will end 15 minutes before library closing time.

No more than two (2) persons at each work station.

Unacceptable uses include but not limited to the following:

Access is a privilege – not a right. That access entails responsibility. Inappropriate use will result in cancellation of computer and internet privileges. The library director will deem what is inappropriate use and their decision is final.

1. Harassment of other library users by displaying offensive material.
2. Harassment of other users on-line by any means.
3. Agreeing to meet somebody via the internet.
4. Responding to offensive messages.
5. Sending, receiving, or displaying text or graphics which may be construed as obscene.
6. Using resources that are not educational, informational, or recreational.
7. Using the internet or computer for commercial business or financial gain.
8. Downloading or printing copyright protected material.

9. Sending of "chain letters" or "broadcast" messages to lists or individuals, and any other types of use, which would cause congestion of the workstation.
10. Using chat rooms.